

Annex D				
Project description in English				
1. Name, address, nationality and legal status of the Lead Partner				
2. Name, addresses, nationalities and legal statuses of Partners				
2a/ Partner 1				
2b/ Partner 2 (please add as many rows as necessary)				
3. Title of the action				
4. Duration of the action. Please put number of months				
5. Action location. Country(ies), Region(s), Town(s)				
6. Programme priority	Number		Title	
7. Programme measure	Number		Title	
8. Type of project (please put X where relevant):	Integrated project		Yes	No
	If YES, please give a short explanation:			
	Symmetrical project		Yes	No
	If YES, please give a short explanation and the key information on the symmetrical project submitted by the project partner from another side of the border (name of the partner, project title, date of project submission/date of approval for financing or date of expected decision on the approval for funding/EU funds requested etc.):			
	Simple project		Yes	No
9. Relevance of the action Including: relevance of the action to the needs and constraints of the target country(ies)/regions, identification of the problems and challenges addressed by the action and how the action is going to solve them; identification of target groups and final beneficiaries; relevance of the action to the objectives and priorities of the Programme				

<p>10. Summarized description of the action and its effectiveness –</p> <p>Including: goals, objectives, proposed activities, logic of intervention, expected results and outcomes, sustainability and impact on target groups</p>		
<p>11. Cross-border impact:</p> <p>How does the project create basis to develop cross- border co-operation?</p> <p>How the project results effect both sides of the border?</p> <p>Clear links to future cross- border co-operation?</p>		
<p>12. Partnership description</p> <ul style="list-style-type: none"> - including information concerning: Joint project preparation, Joint project implementation, Joint project staff, joint project financing; - the role and participation in the action of the partners, and the reasons for which these roles have been assigned to them - the involvement of implementing partners, their role an relationship to the applicant, if applicable, and the applicant's relationship with them; history of the cooperation with the applicant 		
<p>12a. Partners responsibilities (please add as many rows as necessary)</p>	Partner	Tasks/activities implemented under the project

<p>13. Methodology of the action - including:</p> <ul style="list-style-type: none"> - the methods of implementation and reasons for the proposed methodology, - the role and participation in the action of the various target groups, - the organizational structure and the team proposed for the implementation of the action, - the main means proposed for the implementation of the action (equipment, materials, and supplies, works to be acquired or rented) 	
<p>14. Sustainability of the action including financial and institutional sustainability</p>	
<p>15. Experience of similar actions of all partners in the past 7 years.</p> <p>Please indicate projects' titles, costs and main objectives/results</p>	

16. Project action plan

Please present the action plan according to the following format:

Example:

[illegible][illegible]

17. LOGICAL FRAMEWORK FOR THE PROJECT

	Intervention logic	Objectively verifiable indicators of achievement	Sources and means of verification	Assumptions
Overall objectives	<i>What are the overall broader objectives to which the action will contribute?</i>	<i>What are the key indicators related to the overall objectives?</i>	<i>What are the sources of information for these indicators?</i>	
Specific objective	<i>What specific objective is the action intended to achieve to contribute to the overall objectives?</i>	<i>Which indicators clearly show that the objective of the action has been achieved?</i>	<i>What are the sources of information that exist or can be collected? What are the methods required to get this information?</i>	<i>Which factors and conditions outside the Beneficiary's responsibility are necessary to achieve that objective? (external conditions)</i>
Expected results	<i>The results are the outputs envisaged to achieve the specific objective. What are the expected results? (enumerate them)</i>	<i>What are the indicators to measure whether and to what extent the action achieves the expected results?</i>	<i>What are the sources of information for these indicators?</i>	<i>Which risks should be taken</i> <i>What external conditions must be met to obtain the expected results on schedule?</i>
Activities	<i>What are the key activities to be carried out and in what sequence in order to produce the expected results? (group the activities by result)</i>	Means: <i>What are the means required to implement these activities, e. g. personnel, equipment, training, studies, supplies, operational facilities, etc.</i>	<i>What are the sources of information about action progress?</i> Costs <i>What are the action costs? How are they classified? (breakdown in the Budget for the Action)</i>	<i>What pre-conditions are required before the action starts?</i> <i>What conditions outside the Beneficiary's direct control have to be met for the implementation of the planned activities?</i>